

**Government of West Bengal**  
**Department of Urban Development & Municipal Affairs**  
"Nagarayan , DF-8, Sector-I, Salt Lake, Kolkata-700064.

No.: 112 /MA/O/C-4/1M-31/2015(Pt-V)

Dated, Kolkata the 6th February 2023

**NOTIFICATION**

WHEREAS, vide Notification No. 870/MA/O/C-4/1M-31/2015(Pt.-V), dated, Kolkata, the 25<sup>th</sup> August, 2022, it has been ordered that the **Howrah Municipal Corporation** shall receive online application of the building plan for new construction of buildings having classification as Residential, Educational, Institutional, Assembly, Commercial/Business, Mercantile (Retail), Industrial, Storage, Hazardous, Building with mixed occupancies, IT/ITES, Mass housing projects, Co-operative housing, Mercantile(wholesale) and Mega commercial project, through CAF and shall issue permissions/ approvals for the new construction of buildings of the above mentioned classification , in the online mode **mandatorily** through the web portal of **SWS-OBPAS w.e.f 1<sup>st</sup>.September, 2022**, without any physical touchpoints for document verification, payment of fees etc and **shall not** receive any offline application for building plan of new construction and **shall not** process that application or issue permission / approval in the offline mode after the scheduled date, for the new construction of buildings for the above mentioned classification, **other than the exceptions as have been stipulated in that order.**

AND WHEREAS, five other allied online services related to Online Building Plan Sanction in HMC have been made ready by the Department as follows:

- a. Building plan for addition,
- b. Building plan for alteration,
- c. Notification of commencement,
- d. Plinth level certification ,
- e. Renewal of building plan.

NOW, in supersession of all the previous orders issued in this respect, it is hereby ordered that the **Howrah Municipal Corporation** shall receive online applications for the above mentioned services in SWS-OBPAS portal mandatorily w.e.f **08.02.2023** and shall dispense of receiving offline applications for the above mentioned services from that date. **The exceptions granted in Notification No. 870/MA/O/C-4/1M-31/2015(Pt.-V), dated, Kolkata, the 25<sup>th</sup> August, 2022, shall also prevail in this case, subject to stipulations in Clause-4 of the order vide no. 876/UDMA-15011(24)/1/2022-LS-MA-SEC dated 26.8.2022, read with order vide 1028/MA/O/C-4/1M-31/2015(Pt.-V) dated 19.10.2022.**

HOWEVER, the offline applications for these services **received before the scheduled date** shall be processed and disposed in the usual manner;

THIS ORDER is being issued for interest of public and top most priority should be attached to this and all necessary actions including adequate publicity and awareness creation among stakeholders shall be arranged from the end of Howrah Municipal Corporation.

This order shall take effect from **08.02.2023**.

By order of the Governor

Sd/-

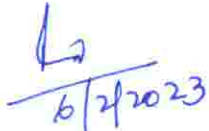
Principal Secretary to the  
Government of West Bengal

No.: 112/1(15)/MA/O/C-4/1M-31/2015(Pt-V)

Dated, Kolkata the 6<sup>th</sup> February 2023

Copy forwarded for information and necessary action to:

1. Chairperson of the Board of Administrators, Howrah Municipal Corporation
2. Commissioner, Howrah Municipal Corporation
3. District Magistrate, Howrah
4. Additional Secretary, Statutory Wings (Municipal Affairs Branch) of UD&MA Department
5. Director, State Urban Development Agency
6. Secretary, Municipal Engineering Directorate
7. Chief Engineer, Municipal Engineering Directorate
8. Chief Executive Officer, Howrah Improvement Trust
9. Chief Executive Officer, Webel Technology Ltd
10. Sri Sunit Bhattacharya, General Manager (e-governance) WTL
11. Supdt.Engineer, MED , Planning Circle (South)
12. State EoDB Cell , MSME&T Department
13. PS to the Hon'ble Minister-in-charge , UD&MA Department
14. Section Officer, IT&e-Gov Cell of this Department with the request to upload this order in the official website immediately.
15. PS to Principal Secretary, UD&MA Department

  
6/2/2023  
Joint Secretary